



**École Cariboo Hill Secondary School
PAC Meeting Minutes
May 6th, 2024 (Zoom)**

We acknowledge that we are on the traditional and unceded territories of the Coast Salish nation, Squamish, Tsleil-Waututh, and Musqueam. We honor this land and recognize the enduring connection to this territory. We are grateful for the opportunity to live, work, and learn.

In Attendance: Lisa Young(**Chairperson**), Jane Zhang(**Treasurer**) Doug Brown(**Treasurer**), Indra (**Grad Council/Dry Grad**), Andy Chin (**Principal**), Ross Brown (**Co-Chair**), April Scherer (**Secretary**)

1. Welcome and Introductions

Everyone was welcomed by the Chair and introduced themselves to the group.

2. Approval of Agenda

Motion to approve the agenda made by Ross Brown. Seconded by Jaclyn. Carried.

3. Approval of March Minutes

Motion for approval of March minutes by Ross Brown. Seconded by Sukhvir. Carried.

4. Student Reports

a. **Student Government Report by Sania:**

No government student available.

b. **DSAC Report by Sania:**

No DSAC student available.

c. **Grad Council / Dry Grad Report by Indra:**

Events hosted for March and April included school-wide karaoke. It was a big hit and another one is being planned. There was also a cookie decorating contest for grads. In May and June we will have a school-wide rock paper scissors contest, pizza sale, and Gear Up To Grad.

5. Principal's report by Andy Chin

- Photos shared of vine sculpture, spelling bee champions and egg hunt.
- Report updates:
 - Administration changes in the office: Vice Principal Mangit on maternity leave. Erin McGinley will replace her and start over the next couple of weeks. Andy Chin moving to Moscrop Secondary starting next school year. Cariboo Hill's new principal will be Chris Sandor.
- Upcoming dates:
 - Ap exams – next 2 weeks
 - Pro D day - May 17
 - School leaving ceremony - May 26 @ SFU
 - Dance Showcase - May 30
 - Spring Concert - June 5
 - Above and Beyond Awards - June 6
 - Drama club is doing a production this week
- School Year 2024/25
 - Andy Chin shared the school calendar for 2024/25. Schedule remains the same as this year. Schedule will stay linear for next year.

6. DPAC report by Lisa Young

- a. Finances and Budget were discussed at this meeting. All information can be found on the district website.

7. Dry Grad Parent report by Jaclyn Pho and Terrie Roberts

- a. May 30 – Me-n-Ed's pizza night fundraiser. There will also be a silent auction.
- b. Looking for grade 11 parents to volunteer for Dry Grad.
- c. Getting \$1110 grant from the Liquor Distribution Branch.
- d. At 97% of our goal for funds raised for Dry Grad.

8. Treasurer's report: Doug Brown and Jane Zhang

You are viewing Andy Chin - Principal's screen View Options

Financial Report

Treasurer's Report
as of May 6, 2024

	General & Savings Account	Gaming Account
Opening Bank Balances as of Sept 1, 2023	\$4,532.27	\$ 41.15
Add:		\$14,420.00
Gaming grant	\$242.12	
SD41 grant	\$21.86	\$25.15
Interest		\$282.03
Fundraising		
Less		9,261.95
Gaming reimbursements from G&F account		
Closing Bank Balances	\$ 4,783.48	\$ 5,302.61
Donation Account SD41	\$ 2,031.42	
Available Total (all Funds)	\$12,964.52	
(Fundraising to SD41 account)	\$847.01	
Note: Some budget reimbursements from SD41 account		

GAMING/GENERAL FUNDS 2023/24

	Budget	Budget balance	Total Expenditure 23/24
One time requests			
Social Studies speakers	300.00	0.00	300.00
Math Contest Club	400.00	-136.08	536.08
Library	900.00	91.63	808.37
Athletics - equipment	2,440.00	887.02	1,552.98
D&D Club	400.00	400.00	0.00
Student of Month t-shirts	750.00	63.52	686.48
GSA Club	1,000.00	288.80	711.20
Green Team	1,500.00	1,500.00	0.00
Free2B	100.00	100.00	0.00
Dance - costumes/props	1,100.00	991.10	108.90
Black Excellence Cariboo	300.00	300.00	0.00
CyberPatriot comp	700.00	88.65	611.35
Gaming Club E-sports	388.00	388.00	0.00
Jazz Band	600.00	600.00	0.00
Standing requests			
Arts Council	300.00	7.88	292.12
Cariboo Reads/Literacy We	2,250.00	419.79	1,830.21
Community bldg	500.00	500.00	0.00
Dry Grad	2,000.00	0.00	2,000.00
English book prizes	150.00	150.00	0.00
ho ho ho down	400.00	400.00	0.00
Student gov1	500.00	0.00	500.00
student leadership	200.00	200.00	0.00
voice of the mind writing co	200.00	200.00	0.00
Engineering Summit	200.00	200.00	0.00
Athletics - uniforms	1,000.00	0.00	1,000.00
Math contests	600.00	252.00	348.00
BCCPAC dues/conference	237.00	-263.00	500.00
PAC bursaries	1000	1000	0.00
Total for gaming/general funds	20,415.00	8,629.31	11,785.69

- Available Total (all funds) should read a different amount. Jane to send updated report after the meeting.
- Frozen Yogurt Fundraiser – raised \$318
- Scholarship and Bursary fundraising goal met.
- Gaming Grant for 2024/25 has been applied for. Expected to receive \$16K - \$18K.
- Plan to set up any remaining funds as term deposits (end of June).
- \$6K non-PAC money left to spend. Andy Chin reminder staff to spend the funds.
- Treasurer election slide shared, showing responsibilities of the role.

9. Report from Chair by Lisa Young

- Lisa attended the BCCPAC conference over the weekend.
- Lisa was on the panel discussing the topic of life on the spectrum. There were also students in Grade 12 and above on the panel. Discussions ensued regarding the stigma of living on the spectrum and how people on the spectrum can be mistreated and sometimes ignored.
- New Vice President is Laura Ward.

10. New Business

a. PAC Bylaw changes approval

- Proposed revisions (3) to the Cariboo Hill Secondary School Parent Advisory Council constitution presented by Jane, Doug and Lisa.
- Item 1: motion to accept revision by Ross Brown. Seconded by Doug Brown. Carried.
- Item 2: motion to accept revision by Jaclyn. Seconded by Doug Brown. Carried.
- Item 3: motion to accept revision by Ross Brown. Seconded by Doug Brown. Carried.

b. Election of PAC Chair and Treasurer – School Year 2024 – 2025

- Doug and Jane to remain co-treasurers for the following school year.
- Lisa will remain Chair for the following school year.

c. CPF French Program report by Sukhvir

- CPF is waiving the fees for parents who want to learn French.
- French students in grades 11 & 12 can volunteer for a summer program. Details can be found in the attached flyer.

d. Instagram Account update

- PAC to send out an invitation to all parents to help volunteer to be the moderator or content providers for the account. We will also inform any new parents who attend the PAC meetings starting in September and seek volunteers.

Meeting adjourned at 8:11 pm. Lisa motioned. Doug seconded. Carried.