



**École Cariboo Hill Secondary School
PAC Meeting Minutes
October 7th, 2024 (Zoom)**

We acknowledge that we are on the traditional and unceded territories of the Coast Salish nation, Squamish, Tsleil-Waututh, and Musqueam. We honor this land and recognize the enduring connection to this territory. We are grateful for the opportunity to live, work, and learn.

In Attendance: Lisa Young(**Chairperson**), Jane Zhang(**Treasurer**) Doug Brown(**Treasurer**), Chris Sandor (**Principal**), Ross Brown (**Co-Chair**), April Scherer (**Secretary**), Danae Mohamed (**Student Government**), Armaan Parwana (**Student Government**), Ella (**DSAC**), Reneha & Alice (**Grad Council**)

Regrets: Ross Brown (**Vice Chair**)

1. Welcome and Introductions

Everyone was welcomed by the Chair and introduced themselves to the group. Chris Sandor introduced as the new Principal.

2. Approval of Agenda

Motion to approve the agenda made by Doug. April seconded. Carried.

3. Approval of May Minutes

Motion for approval of May minutes by Doug. Seconded by Jaclyn. Carried.

4. Student Reports

a. Student Government Report by Danae & Armaan:

- Danae & Armaan introduced themselves.
- Upcoming Events:
 - o Spirit Day this Friday. Wear your jersey!
 - o Annual Holiday Fashion show
 - o Club Expo.

b. DSAC Report by Ella:

- Ella introduced herself.
- Last year's goal was to connect schools across Burnaby. Next year's goals will be set at the meeting on Thursday.
- Last year we hosted a lot of events that were rooted in making sure all Burnaby schools were connected such as Burnaby's Got Talent, and all student governments from each school had a collaborative evening.

c. Grad Council / Dry Grad Report by Reneha & Alice:

- Reneha & Alice introduced themselves.
- This month we had the Grad vs Staff Kickball event. The staff won.
- Upcoming events include the Fall Movie Night and Halloween Grad Breakfast. Tickets going on sale soon.

5. Principal's report by Chris Sandor

- New teaching staff for the year include:

Erin McGinley	Vice Principal
Julie Nguyen	English DH
Lara Moore	ELL
Tianna Alexander	Math
Winnie Kong	ACCESS
Ray Faoro	Band/Choir
Natasha Bains	Counseling & Indigenous Support

- Enrollment:
 - 1005 students (inc. cross-enrolled students).
 - 911 primary students & 104 international students.
 - Two new classrooms were added over the summer.

- Programs unique to Cariboo:

Volleyball Academy	DigiPen
Microsoft Office Specialist	Palo Alto Cyber Security
Carpentry	Automotive
Engineering Program	French Immersion

- School goals reviewed:
 - Literacy
 - Mental Health Literacy

- Report updates for September & October:
 - Welcome Back BBQ
 - Grade assemblies
 - Core competencies assemblies
 - Grade 12 group photo
 - Terry Fox run
 - Photo day
 - Meet the teacher evening
 - Scholarship presentation
 - Truth and Reconciliation week
 - Grade 8 welcome event
 - Staff vs Grads kickball
 - U of A presentation
 - Capstone/scholarship presentations
- Coming up:
 - Mental Health Awareness week: Oct 15-18
 - Photo retake day: Oct 16 (*date updated so we can do it in the morning*)
 - Earthquake drill: Oct 17
 - Interim marks posted: Oct 17
 - Clubs expo: Oct 17
 - Core competency goal setting: Oct 22
 - Provincial PRO-D Day: Oct 25
 - Parent/teacher conference sign up begins Oct 28
 - Grad Halloween breakfast: Oct 31
 - Literary assessments:
 - Oct 29 for grade 12
 - Oct 20 for grade 10 (*Chris to confirm date*)
- Bell Schedule reviewed

6. Elections for officers and committees:

- a. Vice Chair
 - Ross Brown to continue the year as Vice Chair.
- b. Secretary
 - April Scherer to continue as Secretary.
- c. Treasurer
 - Jane Zhang & Doug Brown to continue as Treasurers.

- According to bylaws, they need to step down next year. We encourage all those interested in taking over the position to let us know. Jane & Doug will work with you to train for the role.
 - If no volunteers for next term, Jane & Doug can still continue in this role so the school PAC is not left without a Treasurer.
- d. French Immersion
- No volunteers – deferred to next meeting
- e. DPAC Representatives
- No volunteers – deferred to next meeting
- f. Dry Grad Parent Representatives
- Jaclyn volunteered.

7. Treasurer’s Report by Doug Brown and Jane Zhang

Treasurer’s Report

as of Oct 6, 2024

	<u>General & Savings Account</u>	<u>Gaming Account</u>
Opening Bank Balances as of Sept 1, 2024	\$4,783.57	\$ 333.53
Add: Gaming grant		\$16,400.00
SD41 grant	\$0.00	
Interest	\$0.00	\$0.41
Fundraising		\$0.00
Less Gaming reimbursements from G&F account		-
Closing Bank Balances	\$ 4,783.48	\$ 16,733.94
Donation Account SD41	\$ 1,456.00	
Available Total (all Funds)	<u>\$22,973.42</u>	
(Fundraising to SD41 account)	\$0.00	

- a. Financial report reviewed by Doug Brown.
- b. There is no budget to share as there is no activity for the year as of yet.
- c. Recap of last year: budget of \$20.7K, spent \$16.3K
- d. Recommend fundraising up to \$1000 for scholarships.
- a. Last year \$1054 raised (Purdy’s, SPC card, frozen yogurt, and term deposit interest)
 - b. Potential opportunities for this year: SPC card, Domino’s pizza coupons, donations, term deposit interest
- e. Streamline cheque signing process (online payment?)

8. Report from Chair, Lisa Young

- a. Nothing to report.

9. New Business

- a. Instagram for PAC: intent would be to share resources and events such as parent workshops. We will need a moderator. Please reach out to the PAC if you wish to volunteer for this role.

10. Open Discussion/Questions

- a. Nothing to report.

Meeting adjourned at 8:03 pm. Doug motioned. April seconded. Carried.