



**École Cariboo Hill Secondary School
PAC Meeting Minutes
November 4th, 2024 (Zoom)**

We acknowledge that we are on the traditional and unceded territories of the Coast Salish nation, Squamish, Tsleil-Waututh, and Musqueam. We honor this land and recognize the enduring connection to this territory. We are grateful for the opportunity to live, work, and learn.

In Attendance: Lisa Young (**Chairperson**), Doug Brown (**Treasurer**), Chris Sandor (**Principal**), April Scherer (**Secretary**), Hana Kim (**Student Government**) Kailey (**Student Government**). Naiah (**DSAC**) Alice (**Grad Council**)

Regrets: Ross Brown (**Vice Chair**), Jane Zhang (**Treasurer**)

1. Welcome and Introductions

Everyone was welcomed by the Chair and introduced themselves to the group.

2. Approval of Agenda

Motion to approve the agenda made by Doug. Jaclyn seconded. Carried.

3. Approval of October Minutes

Motion for approval of October minutes by Doug. Seconded by April. Carried.

4. Student Reports

a. Student Government Report by Alice & Kailey:

- Hosted a grade 8 welcome event on the 1st of October. This included activities such as Kahoot and musical chairs.
- Clubs Expo was held on Oct 17th. There was a lot of participation.
- A retreat was held, and it included team bonding events and workshops.
- The Halloween Fashion Show was held on Oct 31st. It was the biggest turn out yet!

b. DSAC Report by Naiah:

- A 1-night retreat was held which held team building events and workshops. Beck Applewhite was a speaker.

- An executive team was elected and brainstorming of events have begun. Ideas include activities such as a district games night, district spirit week, with a year-end finale event called Burnaby's Got Talent! The winner from each school will compete at the Michael J Fox theatre for the big win!
- A Townhall will be available to students. This will be a method for students from across the district to voice any concerns directly with the district and leadership.

c. Grad Council / Dry Grad Report:

- October saw two big events for the grads: fall movie night and the Halloween Breakfast. Both events proved successful with a lot of attendance.
- November will have more events to participate in such as a pizza sale fundraiser (Nov 21st), Staff vs Grads Dodgeball (Nov 15th), Crumble Cookie sale (TBD) and the first semi-formal meeting (Nov 19th).

5. Principal's Report by Chris Sandor

- a. Land acknowledgement conducted.
- b. A lot of events took place in October such as photo re-takes, earthquake drill, clubs expo and Informal reports posted.
- c. Upcoming events include:
 - Parent/teacher interviews (Nov 7th) *early dismissal at 12:35 pm*
 - Remembrance Day Assemblies (Nov 8th) *early dismissal at 2:00 pm*
 - Post Secondary BC (Nov 15th)
 - Grad Individual Photos (Nov 20th – 26th)
 - Pro D Day (Nov 22nd)
 - Winter Concert (Dec 4th)
- d. Chris shared some photos of events that happened over the last month. They can be found on Twitter.

6. DPAC Report by Lisa Young:

- a. Nothing to report.

7. Elections for Officers and Committees:

- a. French Immersion Representative – Sukhvir will stay on in the role.
- b. DPAC Representative – defer to next meeting.

8. Dry Grad Report by Jaclyn Pho:

- a. Students opted to go with the Cineplex option for this event.
- b. Expected cost is approximately \$18,000. Fundraising has commenced and includes events such as the Purdy's chocolate sale, and an online raffle sale. More details regarding the online raffle to come. Purdy's chocolates are currently being sold until December 3rd. Chocolates can be picked up at the school on December 9th.

9. Treasurer's Report by Doug Brown and Jane Zhang



Treasurer's Report		
as of Nov 4, 2024		
	General & Savings Account	Gaming Account
Opening Bank Balances as of Sept 1, 2024	\$4,783.57	\$ 333.53
Add:		\$16,400.00
Gaming grant	\$0.00	
SD41 grant	\$0.00	\$0.41
Interest		\$0.00
Fundraising		\$0.00
Less:		
Gaming reimbursements from G&F account		-
Service fees		- 4.99
Closing Bank Balances	\$ 4,783.48	\$ 16,728.95
Donation Account SD41	\$ 1,966.28	
Available Total (all Funds)	<u>\$23,478.71</u>	
(Fundraising to SD41 account)	\$0.00	

- a. Financial report reviewed by Doug Brown.
- b. Fundraising towards bursaries this year will include Dominos' pizza coupon card as well as the SPC Card.
- c. A reminder that new representatives for the Treasurer's role is encouraged. Doug and Jane will be stepping down from this role by the end of this school year. You can volunteer at our next PAC meeting.
- d. Doug and Chris reviewed the extra curricular requests and assigned values to each activity. Please see spreadsheet attached for more details.

10. Report from Chair, Lisa Young

- a. Nothing to report.

11. Gaming Funds Allocation for School Year 2024-25:

- a. Nothing to report.

12. New Business

- a. It is free to join the Canadian French Parents Association.

Meeting adjourned at 7:53 pm. Doug motioned. Jaclyn seconded. Carried.

CARIBOO PAC

DRAFT BUDGET 2024-2025

	2023-2024		DRAFT 2024-2205
CASH INFLOWS:	BUDGET	Actual	BUDGET
Revenue			
Gaming (*Funding Formula 721 Students)	14,420.00		16,400.00
Funds from previous year(opening balance)	41.15		333.94
Total Gaming Funds Inflows	14,461.15		16,733.94
Fundraising (Operating Account)			
SD41	2,417.16		1,881.00
savings	4,537.86		4,783.57
Total Operating Funds	6,955.02		6,664.57
TOTAL INFLOWS:	21,416.17		23,398.51
CASH OUTFLOWS:			
Extra-Curricular Activities (GAMING)			
Standing			
Arts Council	300.00	292.12	300.00
Cariboo Reads/Literacy Week	2,250.00	1,630.21	2,250.00
Community bldg	500.00	0.00	500.00
Dry Grad	2,000.00	2,000.00	2,000.00
English book prizes	150.00	0.00	
Student Leadership ho ho ho down	400.00	399.38	350.00
Student gov't	500.00	500.00	1,800.00
student leadership	200.00	0.00	
English writing contest	200.00	0.00	300.00
VPA program		0.00	0.00
Engineering Summit	200.00		200.00
Athletics - uniforms	1,000.00	1,000.00	3,875.00
Math contests	600.00	846.52	
One-Time			
Social Studies speakers	300.00	300.00	500.00
Math Contest Club	400.00	742.52	400.00
Library	900.00	778.67	1,750.00
Student services/counselling			150.00
Drama Club - play rights costumes			2,000.00
Athletics - equipment	2,440.00	1,552.98	-
D&D Club	400.00	382.50	400.00
Student of Month t-shirts	750.00	686.48	675.00
GSA Club	1,000.00	998.63	1,000.00
Green Team	1,500.00	1,248.47	1,250.00
Free2B	100.00	0.00	
Dance - costumes/props	1,100.00	1,087.81	800.00
Black Excellence Cariboo	300.00	0.00	
CyberPatriot comp	700.00	705.19	700.00
Gaming Club E-sports	388.00	289.93	240.00
Jazz Band	600.00	200.00	
Board Game club			300.00
Jazz Café license			
BCCPAC. Dues/conference	575.00	600.00	600.00
Total Outflows	19,753.00	16,241.41	22,340.00
Gaming Balance	-5,291.85		-5,606.06
Miscellaneous (OPERATING)			
PAC bursaries	1,000.00		1,000.00
Administration & Bank Charges	0.00		0.00
Total Operating Outflows	1,000.00		1,000.00
Operating balance	5,955.02		5,664.57
TOTAL OUTFLOWS:	20,753.00		23,340.00
Total Balance	663.17		58.51

Treasurer's Report

as of Nov 4,2024

	<u>General & Savings Account</u>	<u>Gaming Account</u>	
Opening Bank Balances as of Sept 1, 2024	\$4,783.57	\$ 333.53	
Add:			
Gaming grant		\$16,400.00	
SD41 gramt	\$0.00		
Interest	\$0.00	\$0.41	
Fundraising		\$0.00	
Less			
Gaming reimbursements from G&F account		<table border="1"><tr><td style="text-align: center;">-</td></tr></table>	-
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Service fees		- 4.99	
Closing Bank Balances	\$ 4,783.48	\$ 16,728.95	
Donation Account SD41	\$ 1,881.00		
Available Total (all Funds)	<u>\$23,393.43</u>		
(Fundraising to SD41 account)	\$0.00		