

Cariboo Hill Secondary

PAC Meeting Minutes

Date: 2025.03.03

Time: 7:00PM

Location: Zoom

Attendees:

Ross Brown, Bao-Anh (Grad Council), Armaan Parwana (Student Government), Lisa Young, Jane Zhang (Co-Treasurer), Principal Chris Sandor, Jaclyn Pho Emma (student DSAC) Ms. Lum

Agenda:

1. Welcome and introductions
2. Approval of agenda
3. Approval of February minutes
4. Student Reports
 - a. Student Government
 - b. DSAC
 - c. Grad Council/Dry Grad
5. Guest Speaker
 - a. Ms. Lum – Counsellor Cariboo Secondary
 - b. Topic: Course Selection Process for the 2025-2026 School Year
6. Principal's report: Chris Sandor
7. DPAC report: Lisa Young
8. Dry Grad Parent report: Jaclyn Pho
9. Treasurer's report: Doug Brown and Jane Zhang
10. Report from Chair: Lisa Young
11. New Business

1. Welcome and Introductions

The meeting was called to order, and attendees were welcomed.

2. Approval of Agenda

Motion: To approve the agenda as presented.

M/S/C

3. Approval of February Minutes

Motion: To approve the minutes from the February meeting.

M/S/C

4. Student Reports

Student Government – Armaan

- Cariboo Loves event went over well with lots of participation.
- Presale for the samosa sale has started. Currently over 120 sold with more expected to be sold over the lunch break on Friday, March 7th.
- March 7th is Spirit Day. Students are encouraged to dress up as Adam Sandler.

District Student Advisory Council (DSAC) - Emma

- A Government Mixer will be held at Burnaby Mountain on April 17th.
- Burnaby's Got Talent even to be held on April 28th at the Michael J Fox theatre.
- Games Night event to be held at Burnaby Central on June 12th.

Grad Council/ Dry Grad – Bao

- Spirit Week held between February 10th – 14th. Events included a singalong in the cafeteria, and singing telegrams for Valentine's Day.
- A profit of \$500 was achieved.
- March will see a variety of events such as the monthly pizza sale and the Staff vs Grads Dodgeball game.
- Dry grad sales begin now.
- Grad caps and gowns have been ordered.
- Grad's dinner and dance is being coordinated/organized.
- Fundraising events are being planned such as a car wash and an ice cream sale.

5. Guest Speaker: Ms. Lum

Course Selection Process for the 2025-2026 School Year

- Ms. Lum shared how course selection works at Cariboo.

- Students have completed their course selections for the next school year. Course Verifications will be sent home in April either via paper or email. Students will receive their final schedule the first week of September.

Please see below for helpful resources should you have any questions:



6. Principal's Report: Chris Sandor

- February events included celebrations for Black History Month, Valentine's Day, Pride Week and Pink Shirt Day. In February there were also immunizations for Grade 9 students, and the Cayley, Fermat, Pascal Math Contests were held.
- Upcoming events include Fine Arts Night on March 5, Term 2 Marks on March 12th, and Spring Break.

7. DPAC Report: Lisa Young

- At last month's event, the VP did a presentation regarding Supporting Diversity in Burnaby Schools.

8. Dry Grad Parent Report: Jaclyn Pho

- The contract with Cineplex has been signed.
- Tickets for Dry Grad are now for sale online.
- A Krispy Kreme fundraising event will be held on March 5th.
- Another fundraiser is being planned for a time after Spring Break. Details to follow.

9. Treasurer's Report: Jane Zhang

- Revenue has increased due to fundraising efforts and interest from the term deposit.
- We are in good financial standing with a projected surplus of \$1,441.30.

Bank Balances

	Gaming Chequing, Savings & Term Deposits	General Chequing, Savings & Term Deposits	SD41 Donations Account with School	Total
Opening Balance as of Sept 1, 2024	\$ 333.53	\$ 4,783.57	\$ 1,041.42	\$ 6,158.52
Add:				
Gaming grant	\$ 16,400.00	\$ -	\$ -	\$ 16,400.00
SD41 Grant	\$ -	\$ 258.18	\$ -	\$ 258.18
Donations	\$ -	\$ -	\$ 1,235.36	\$ 1,235.36
Interest	\$ 62.37	\$ 138.57	\$ -	\$ 200.94
Fundraising	\$ 96.74	\$ -	\$ 670.00	\$ 766.74
Dry Grad Raffle Nexus	\$ 623.04	\$ -	\$ -	\$ 623.04
Less:				
Gaming reimbursement	\$ (10,351.05)	\$ -	\$ (639.78)	\$ (10,990.83)
Fundraising cost	\$ (10.00)	\$ (258.27)	\$ -	\$ (268.27)
Closing Balance as of Mar 3, 2025	\$ 7,154.63	\$ 4,922.05	\$ 2,307.00	\$ 14,383.68
Closing Balance as of Feb 3, 2025 - without Dry Grad Raffle Nexus	\$ 6,531.59	\$ 4,922.05	\$ 2,307.00	\$ 13,760.64
Projection				
Bank Balances	\$ 13,760.64			
Add: Accrued Interests	\$ 126.77			
Less:				
Pending reimbursement	\$ (677.05)			
Remaining Budgeted Spending	\$ (11,769.06)			
Projected Surplus	\$ 1,441.30			

Budgeted Spending

* Items with large unspent balances are highlighted

Category	Department/Club	Budget	Expenditure	Remaining Budget Balance	Timing
One Time	eSports Club	\$ 240.00	\$ 52.54	\$ 187.46	
	Math Contest Club	\$ 400.00	\$ -	\$ 400.00	
	Dungeons & Dragons Club	\$ 400.00	\$ -	\$ 400.00	
	Green Team	\$ 1,250.00	\$ -	\$ 1,250.00	All year
	Board Game Club	\$ 300.00	\$ 178.96	\$ 121.04	
	Drama	\$ 2,000.00	\$ 2,000.00	\$ -	
	OSA Club	\$ 1,000.00	\$ -	\$ 1,000.00	All year
	Library	\$ 1,750.00	\$ 639.78	\$ 1,110.22	All year
	Student Government	\$ 1,800.00	\$ 1,074.67	\$ 725.33	All year
	PHH	\$ 675.00	\$ 675.00	\$ -	
	Dance Council	\$ 800.00	\$ -	\$ 800.00	All year
	Social Studies	\$ 500.00	\$ -	\$ 500.00	Spring/May
	English Writing Contest	\$ 300.00	\$ 150.00	\$ 150.00	
	Cyberartist Competition	\$ 700.00	\$ 692.63	\$ 7.37	
	Student Services/Counsel	\$ 150.00	\$ -	\$ 150.00	
	Athletics/Basketball	\$ 3,875.20	\$ 3,757.56	\$ 117.64	
	Standing Request	Student Leadership	\$ 350.00	\$ 350.00	\$ -
Cariboo Reads/Literacy Events		\$ 2,250.00	\$ -	\$ 2,250.00	All year
Arts Council		\$ 300.00	\$ -	\$ 300.00	
Community Bldg/Gr 7 Articulation/Barbecues		\$ 500.00	\$ -	\$ 500.00	Jan/June
Dry Grad		\$ 2,000.00	\$ 2,000.00	\$ -	
Engineering Summit		\$ 200.00	\$ -	\$ 200.00	
PAC	Scholarship & Bursary	\$ 1,000.00	\$ -	\$ 1,000.00	May
	BCCPAC Conference	\$ 500.00	\$ -	\$ 500.00	March/April
	BCCPAC Membership	\$ 100.00	\$ -	\$ 100.00	
Total		\$ 23,340.20	\$ 11,571.14	\$ 11,769.06	50% Progress

- Bring forward your nominations for the next Treasurer. Doug and Jane will need to step down as their term has ended.
- The Gaming Grant requires us to keep records in a central place for up to 5 years. We will look into options for tools we can safely use to achieve this.
- Will be applying for the Gaming Grant for next year in April.

10. Report from Chair: Lisa Young

- Nothing to report.

11. New Business

- Elections for the Chair and Treasurer to occur at the May PAC.

12. Adjournment

Motion: To adjourn the meeting at 8:27 PM.
M/S/C.