

Drygrad 2023 - October 26, 2022 Minutes

Present: Melisa Chow, Katrina Craig, Richard Baker, Jennifer Sullivan, Tracy Haubrich, Gian Yumul, Anna Yuen

Regrets: Xander Duremdes, Allen Tsang, Shobna Sandhu

Attachments: see powerpoint slides below

Agenda Item	Discussion	Action items
Welcome and Introductions	Round table introductions: <ul style="list-style-type: none">● Co-Chairs: Melisa Chow and Shobna Sandhu● Treasurer: Katrina Craig● Secretary: Anna Yuen● Other members: Jennifer Sullivan, Denise Ralph● Student Grad Council: Gian Yumul, Xander Duremdes● Welcome to Tracy and Richard for your participation.● More members are always welcome!	
Overview of Grad Activities	MC presented an overview of Grad Activities: <ul style="list-style-type: none">● Leaving Ceremony tentative date: May 28 (possible May 27) at SFU● Dinner/Dance: June 23 at Pinnacle Hotel● Dry Grad: June 23 following Dinner/Dance	
Dry Grad event Overview	MC presented an overview of the Dry Grad event: <ul style="list-style-type: none">● Venue: Metro Hall in New West● Cost: \$45● Outside guests cost: \$65 and pending application approval by Mr. Tsang● Time: 11:30 pm-3:30 am● Chaperones x 7 comprised of grade 11 parents	
Grad Council Update	GY provided an update on Grad Council's activities to date. <ul style="list-style-type: none">● Fundraisers: cookie dough and cheesecake sales● Hoody grad-wear in discussion <p>MC clarified that the fundraising run by the Grad Council is for grad events <i>other than</i> the Dry Grad event. Fundraising by this committee will go towards the Dry Grad event only.</p>	

Treasurer Report	<p>KC provided an update on the revenue and expenses made to date. Refer to Financials Sheet.</p> <p>Venue and buses booked.</p> <p>Estimating that Dry Grad Committee needs to fundraise \$8050.</p>	
Fundraising	<p>KC presented upcoming fundraising events:</p> <ul style="list-style-type: none"> ● Purdy's - 25% of sales over \$1000 ● Return-It ● Donations ● Must leave \$2000 in the budget for next year's committee 	
How to make Dry Grad a success for your grad	<p>MC presented ways on how to support the Dry Grad event:</p> <ul style="list-style-type: none"> ● Support fundraisers ● Donation via School Cash Online ● Donations - receipt if over \$20 ● Donate time, expertise, items for raffle, connections ● Committees: Food, Entertainment, Chaperone, Fundraising, Marketing ● Stay informed - attend meetings, website, emails 	
Next Meeting	<p>November 30, 2022 at 7 pm</p> <p>(Last Wednesday of the month)</p>	



Cariboo Hill Drygrad Meeting

October 26, 2022

We will begin at 7 pm



Cariboo Hill Drygrad Meeting



▮ Agenda

- ▮ Welcome & Introductions
- ▮ Overview of School Leaving Ceremony / Dinner & Dance / Drygrad Events
- ▮ Grad Council Update
- ▮ Treasurer Report
- ▮ How to Make Drygrad Successful for your Grad!
- ▮ Questions
- ▮ Next Meeting



Introductions



- Drygrad.cariboo@gmail.com
- Melisa Chow / Shobna Sandhu (co-chair)
- Katrina Craig (treasurer)
- Anna Yuen (secretary)
- Jennifer Sullivan
- Denise Ralph
- *Love to add some more names to this list !!!*



Overview of Grad Leaving Ceremony

Grad Leaving Ceremony is organized by School Administration and Staff

- ▢ Date – Sunday, May 28th, 2023 (Could change to Sat, May 27 – TBA very soon)
- ▢ Where – Simon Fraser University
- ▢ Cost - \$80
 - ▢ Cost includes – Cap, Gown, Tassel, Stole, Rental Fee of Facility and Services
- ▢ Start Time – 1:30pm (Time could change to 4:30pm – TBA).



Overview of Dinner / Dance

Dinner / dance is organized by school administration and Grad Council (student led). The Grad Council fundraises for the dinner / dance portion of the evening.

- ▢ Date – Friday June 23rd, 2023
- ▢ Where – Pinnacle Hotel (Harbourfront) – Downtown
- ▢ Cost - \$125
 - ▢ This event is optional (but, in order to go to Dry Grad, you must attend Dinner Dance)
 - ▢ Cost includes - facility rental and services, Dinner, DJ
- ▢ Time 6 pm – 11 pm



Overview of Drygrad

- ▮ Drygrad is organized by the parents.
- ▮ It is a safe, dry, substance-free, high-energy party to help send our Grads off in style!
- ▮ Grads are transported from dinner/dance to the Drygrad venue and back to school at the end of the evening.
- ▮ The entire event is supervised by parent chaperones.

Overview of Dry Grad

Dry Grad is organized by the Dry Grad Committee with consultation with School Administration.

- Date – Friday June 23rd, 2023
- Where – Metro Hall (New West)
- Cost - \$45
 - This event is optional (but, in order to go to Dry Grad, you must attend Dinner Dance)
- Outside Guests are allowed – Rules – One year older, same grade, or one year younger
 - Must apply in May 2023 – Mr. Tsang will provide an application to Grads in May 2023
 - Only one guest allowed per grad
 - Guest must be approved by Mr. Tsang
 - Cost for guest \$65
 - There will be limit to number of guest (depending on applications)
- Time – 11:30 pm – approx. 3:30 am
- Still a school sanction event and all students must behave under the school code of conduct



Grad Council Update

- ▮ Grad Council Rep – Gian Yumul and Xander Duremdes

Treasurer Report

Cariboo Hill Dry Grad 2023

Budget

Event Date: June 23, 2023

Income Summary

	<u>Projected</u>
<u>Revenue</u>	
Opening Bank Balance	\$2,219
Student Tickets - 114	\$5,500
Gaming PAC Donation	\$2,000
Fundraisers	\$8,050
Total projected revenue	\$17,769

Expenses

Venue (Metro Club NW)	\$8,200
Buses - for 125 pp	\$1,900
Security - assume \$150/hr (for 3) @ 5 hrs	\$750
Food & Beverages - snacks	\$500
Décor	\$750
Entertainment	\$3,000
Other	\$650
Total Projected Expenses	\$15,750

<u>Total</u>	\$2,019
Must leave \$2,000 ending	-\$2,000
Projected Profit (Loss)	\$19



How to Make Drygrad Successful for your Grad!

- ▢ Support Drygrad Fundraisers
- ▢ Make a donation through Cash Online (pending)
- ▢ Make a donation via cheque (payable to Cariboo Hill Secondary, donation receipt issued if over \$20)
- ▢ Donate your time / expertise / items for raffle baskets (drop your name in the chat or Drygrad.cariboo@gmail.com)
- ▢ Committees: Food, Entertainment, Chaperone, Fundraising, Marketing)
- ▢ Stay informed!
 - ▢ Join the Drygrad meetings to get the latest news; check out school website
 - ▢ Keep an eye out for Drygrad emails from the school.



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COVID-19



HOME SCHOOL INFO ▾ PROGRAMS ▾ DEPARTMENTS ▾ LIBRARY ▾ STUDENTS ▾ PARENTS ▾ CONTACT US

STAFF ▾ DAILY HEALTH CHECK – COVID-19 COURSE SELECTION MENTAL HEALTH



SCHOOL NEWS

Featured, Recent News, School News

burnabyschools.ca/parents/dry-grad-committee/ 10 & 12 Literacy and Numeracy Exams –

PARENT ADVISORY COUNCIL

CODE OF CONDUCT

DISTRICT CALENDAR & PRO-D DAYS

DRY GRAD COMMITTEE

DRY GRAD – PURDY'S CHOCOLATE AND BOTTLE/CAN RETURN-IT FUNDRAISER

FORMS AND RESOURCES

SCHOLARSHIPS

- How to check Transcript
- How to check Contact Info

Family Portal Login

Map of CHSS

School Cash Online

- Instructions
- My Wallet



Questions ?

□ Next Meeting: Wednesday, November 30th, 2022 – 7pm – Zoom



Drygrad 2023 – October 18, 2022 Minutes

Present: Melisa Chow, Shobna Sandhu, Katerina Craig, Denise Ralph, Jennifer Sullivan, Anna Yuen

Agenda Item	Discussion	Action items
Venue	Metro Club NW booked	Allen to sign contract and provide to Shobna to post.
Bus		Melisa to follow up with Lynch Bus lines re quote and bring back to next meeting
Budget	See 2023 Financials sheet. Katrina presented estimated revenue and expenses. Question: large number of foreign students who may participate in dry grad. Unsure of number.	Group to follow up with Allen re: estimated number of foreign students. Denise to inquire about security costs
Fundraising	Reviewed potential fundraiser events. Consider MeN'Eds fundraiser to buy tickets to go towards pizza. Advertising of independent businesses Appears that Return It account used Tekkie's personal phone number. Prefer to use Cariboo School main number. School website has a Dry Grad section under the Parents tab. There are fees for grad events on School Cash Online.	Shobna to follow up with Mel for MeN'Eds fundraiser. Denise to prepare/update the fundraising letters - refer to previous year's letter. Melisa to ask Allen about including a Dry Grad donation on School Cash Online.

		<p>Shobna to go to Edmonds Return It to investigate how to set up the account.</p> <p>Denise to investigate setting up Return It account using Cariboo phone info.</p>
Marketing	<p>Newsletters - needs to be regularly circulated. Recommend including information on the dry grad experience</p> <p>How to create awareness for Dry Grad fundraisers</p> <p>How to get donations from parents / businesses / community members</p> <p>How to encourage kids to buy tickets early</p>	Denise to prepare newsletters
Committees	Food, Entertainment - need input from students	
Agenda for Exec meeting	Want to create agenda for exec meeting	Melisa/Shobna to create agenda and ALL to contribute

Organization	Responsible Person	Time required	Timing
Venue	Shobna/Melisa		
Buses	Melisa		
Purdy's	Katrina		November 2022
Bottle/clothing drive			

Return It	Shobna & Denise		October 2022
Samosas			
Coffee			
Spring Plant Sale			
Dinner Night			
Donations	Denise		
Extra Committee Members			
Decorating Committee			
Food Committee			
Entertainment Committee			
Newsletters	Denise		
Chaperones			May/June
Raffle baskets/door prizes			